

Jodi Pemberton
2816 Kembery Drive
Chicago
Illinois
60601

August 15, 2017

Paul H. Burns
694 White Lane
Macon
Georgia
31201

Dear Paul,

The purpose of this letter is to inform you that I must terminate our lease contract ahead of time. I am aware that our contract was valid until October 15, 2017, but I am required to move out due to urgent employment relocation. My company has relocated me to their New York offices and it will be impossible for me to remain in Chicago to continue my professional duties.

This letter, dated August 15, 2017, is my 1-month notice for my relocation. As mutually agreed in our lease contract, I will pay the rent due for the rest of my stay, as well as the early termination fee. You can visit the house any day after 5:00 pm to inspect its condition. If all is well, you can refund my initial deposit when your time permits. I will continue to use the same phone number and email address stated in our lease contract.

Thank you for understanding.

Best regards,

Jodi Pemberton

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